

**Matt Blunt**  
Governor



**Michael N. Keathley**  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Post Office Box 809  
Jefferson City, Missouri 65102  
(573) 751-2971  
<http://www.oa.mo.gov/acct>

**Thomas J. Sadowski**  
Director  
Division of Accounting

## **MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Accounting  
**DATE:** June 27, 2005  
**RE:** SAM II Financial Schedule

The SAM II Financial System **may be unavailable** from **12:00 p.m. (noon) – 1:00 p.m.** on the following dates for FYE processing. If the SAM II Financial System is not needed for FYE processing, then the system will be available for agency use from 12 p.m. (noon) to 1:00 p.m. Please notify your agency staff that the SAM II Financial System **may** not be available from **12:00 p.m. (noon) – 1:00 p.m.** on the following listed days:

July 11, 2005  
July 13, 2005  
July 18, 2005  
July 20, 2005  
July 25, 2005  
July 27, 2005  
July 28, 2005  
July 29, 2005

August 1, 2005  
August 3, 2005

Please note that the SAM II Financial System is scheduled to be **available** from 7:00 a.m. – 12:00 p.m. (noon) and 1:00 p.m. – 6:00 p.m. on each of the above listed days.